***English II***

**Mrs. Williford**

**Monarch High**

 **Classroom Procedures**

**Core Values: Responsibility, Honesty, Respect, and Caring**

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- DO NOT LINE UP AT THE FRONT DOOR OF THE CLASSROOM AT THE END OF CLASS. IF YOU CHOOSE TO DO

 SO, A FRIDAY AFTER SCHOOL DETENTION WILL BE ISSUED. *Core Value: Respect*

**-After being late to class three times, a detention will be issued. Students who are excessively late will**

 **serve an additional detention. By the sixth tardy, the student will meet with the principal, receive an**

 **extended tardy, be assigned IS, and/or eventually Out of School Suspension. *Core Value: Responsibility***

-**Do not blurt out continuously (an excessive talking form will be issued), provoke a class uproar, start an argument, or disrupt the class for any reason. This extreme behavior will result in at the least a one hour long Friday detention and/or a referral . (No tolerance)**

- DO NOT SIT ON TOP OF THE DESKS.

**- Completed work that is turned in late will not exceed 70 points if submitted on the next day.**

 ***Core Value: Responsibility***

**- Excused and unexcused absent students have two days to make up work per day absent.**

 -The pencil sharpener needs to be used before class preferably. However, if during class

 it is needed, raise your hand at the appropriate time for permission.

 -Students are not allowed to apply make-up or comb their hair during class.

 - **Girls wear appropriate shirts, shorts, dresses, skirts, and pants (Cover up!) and boys wear belts and**

 **no underclothes should show. *Core Value: Respect***

-**No chewing gum or eating in class allowed**. Don’t’ bring food (no water bottles on desks!) or drink into

 the classroom.

 -Do not write on school property. That includes desks, walls, textbooks, etc.

 **-No students are allowed behind the teacher’s desk.**

 -Do not take books or magazines that are not assigned out under your name from the

 classroom.

 **No student is allowed to leave the classroom without the appropriate pass. Must use teacher**

 **Bathroom Pass. Only three passes per quarter. *Core Value: Responsibility***

 - Raise your hand if you have a question. Do not talk without permission.

 -We will occasionally have class outside. The same rules apply and will be enforced.

 - There will be a notebook check every nine weeks.

 **Hint: Don’t throw anything away! Leave it in your notebook!**

-**You will have an assignment on the board or overhead almost every day before the bell**

 **rings for class to begin. Quietly enter the classroom and immediately begin the**

 **assignment. *Core Value: Responsibility***

 **Backpacks must be small enough to fit under a desk or table.**

-When the bell rings, wait for me to dismiss you.

-You will have an opportunity to gain a certain amount of extra credit points each term.

 Listen for those opportunities and just ask the teacher.

-You will receive a progress report every mid-term of a nine weeks.

-You will be taught the proper procedure for getting into a group and making oral

 presentations of essays, summaries, and other.

-**Public displays of affection should be limited in the hallways or the classroom.**

.Besides, teachers monitor the hallway; be respectful with actions always. ***Core Value: Respect***

-Grades will be weighted in the following manner:

 **40% Test/Quizzes**

 **35% Class work**

 **10% Projects**

 **10% Homework**

 **5% Participation**

-You must sit in your assigned seat unless I assign you otherwise. This includes with the

 substitute teacher.

-You are responsible for keeping your workspace clean. You must not get up during

 class to throw things away in the garbage can. I will provide adequate time to put your

 things away.

**-If you are caught cheating on a quiz or test you will receive a zero. Core Value: Honesty**

-Enter the classroom quietly and in an orderly manner.

**-DO NOT ask personal tests questions in class. Wait until after class, before school, or before class.**

 **Be respectful as you ask your test questions. Don’t harass the teacher about a grade; a thirty minute**

 **Friday Detention will be assigned. *Core Value: Respect***

**- Gossip will not be tolerated. Conversations that are not appropriate for a classroom setting (same**

 **as a professional setting) are prohibited.**

**- Cell phones must be put away. Collection will lead to retrieval and submission to the front office.**

 **Core Value: Responsibility**

 **Consequences:**

 **Warning**

 **Student/ Teacher Conference**

 **Parent Contact (Repeat offenders will not receive a phone call home from the teacher**

 **Detention**

 **Parent/ Teacher Conference**

 **Referral to Administration**

 **IS**

 **Out of School Suspension**

I have read these class procedures and consequences and realize that adhering to them will help me to have a successful year. I realize that English class only last approximately 50 minutes daily and there is a lot of information that I need to know. I recognize my responsibility and pledge to observe all procedures in the English classroom at all times.

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Student Signature Date

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Parent Signature Date