***English II***

**Mrs. Williford**

**Monarch High**

**Classroom Procedures**

**Core Values: Responsibility, Honesty, Respect, and Caring**

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- DO NOT LINE UP AT THE FRONT DOOR OF THE CLASSROOM AT THE END OF CLASS. IF YOU CHOOSE TO DO

SO, A FRIDAY AFTER SCHOOL DETENTION WILL BE ISSUED. *Core Value: Respect*

**-After being late to class three times, a detention will be issued. Students who are excessively late will**

**serve an additional detention. By the sixth tardy, the student will meet with the principal, receive an**

**extended tardy, be assigned IS, and/or eventually Out of School Suspension. *Core Value: Responsibility***

-**Do not blurt out continuously (an excessive talking form will be issued), provoke a class uproar, start an argument, or disrupt the class for any reason. This extreme behavior will result in at the least a one hour long Friday detention and/or a referral . (No tolerance)**

- DO NOT SIT ON TOP OF THE DESKS.

**- Completed work that is turned in late will not exceed 70 points if submitted on the next day.**

***Core Value: Responsibility***

**- Excused and unexcused absent students have two days to make up work per day absent.**

-The pencil sharpener needs to be used before class preferably. However, if during class

it is needed, raise your hand at the appropriate time for permission.

-Students are not allowed to apply make-up or comb their hair during class.

- **Girls wear appropriate shirts, shorts, dresses, skirts, and pants (Cover up!) and boys wear belts and**

**no underclothes should show. *Core Value: Respect***

-**No chewing gum or eating in class allowed**. Don’t’ bring food (no water bottles on desks!) or drink into

the classroom.

-Do not write on school property. That includes desks, walls, textbooks, etc.

**-No students are allowed behind the teacher’s desk.**

-Do not take books or magazines that are not assigned out under your name from the

classroom.

**No student is allowed to leave the classroom without the appropriate pass. Must use teacher**

**Bathroom Pass. Only three passes per quarter. *Core Value: Responsibility***

- Raise your hand if you have a question. Do not talk without permission.

-We will occasionally have class outside. The same rules apply and will be enforced.

- There will be a notebook check every nine weeks.

**Hint: Don’t throw anything away! Leave it in your notebook!**

-**You will have an assignment on the board or overhead almost every day before the bell**

**rings for class to begin. Quietly enter the classroom and immediately begin the**

**assignment. *Core Value: Responsibility***

**Backpacks must be small enough to fit under a desk or table.**

-When the bell rings, wait for me to dismiss you.

-You will have an opportunity to gain a certain amount of extra credit points each term.

Listen for those opportunities and just ask the teacher.

-You will receive a progress report every mid-term of a nine weeks.

-You will be taught the proper procedure for getting into a group and making oral

presentations of essays, summaries, and other.

-**Public displays of affection should be limited in the hallways or the classroom.**

.Besides, teachers monitor the hallway; be respectful with actions always. ***Core Value: Respect***

-Grades will be weighted in the following manner:

**40% Test/Quizzes**

**35% Class work**

**10% Projects**

**10% Homework**

**5% Participation**

-You must sit in your assigned seat unless I assign you otherwise. This includes with the

substitute teacher.

-You are responsible for keeping your workspace clean. You must not get up during

class to throw things away in the garbage can. I will provide adequate time to put your

things away.

**-If you are caught cheating on a quiz or test you will receive a zero. Core Value: Honesty**

-Enter the classroom quietly and in an orderly manner.

**-DO NOT ask personal tests questions in class. Wait until after class, before school, or before class.**

**Be respectful as you ask your test questions. Don’t harass the teacher about a grade; a thirty minute**

**Friday Detention will be assigned. *Core Value: Respect***

**- Gossip will not be tolerated. Conversations that are not appropriate for a classroom setting (same**

**as a professional setting) are prohibited.**

**- Cell phones must be put away. Collection will lead to retrieval and submission to the front office.**

**Core Value: Responsibility**

**Consequences:**

**Warning**

**Student/ Teacher Conference**

**Parent Contact (Repeat offenders will not receive a phone call home from the teacher**

**Detention**

**Parent/ Teacher Conference**

**Referral to Administration**

**IS**

**Out of School Suspension**

I have read these class procedures and consequences and realize that adhering to them will help me to have a successful year. I realize that English class only last approximately 50 minutes daily and there is a lot of information that I need to know. I recognize my responsibility and pledge to observe all procedures in the English classroom at all times.

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Student Signature Date

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Parent Signature Date